



2022 VENDOR AGREEMENT

August 27-September 4 | Built Ford Tough Livestock Complex at Expo Square

This agreement is made and entered into by and between Tulsa Reining Classic, herein referred to as **TRC** and _____, herein referred to as **VENDOR**.

The VENDOR and the TRC mutually agree to the following:

1. The TRC, wherever possible will assign space requested by the VENDOR, however the TRC shall reserve the right to assign and to change VENDOR space location if the TRC feels it is necessary to do so at its sole discretion.
2. VENDOR is authorized to display and/or sell only the specific types of products for which they have contracted space. Use of the TRC logo is prohibited.
3. VENDORS are responsible for any side dividers needed. No curtains or decorations shall obscure or cover any exit signs. All orders for phone lines go through Tulsa Expo Square. It is recommended VENDOR contact them as soon as possible.
4. All temporary wiring must have a grounded system. No grounded cord will exceed their amp rating. Multiple outlet devices must be UL approved and none used in excess of its ratings. All temporary electrical wiring must be accessible and free from debris and storage material. Any special wiring needed will be at the VENDOR's expense. **BE SURE TO BRING EXTENSION CORDS.**
5. The TRC is not responsible for losses of any nature, including but not limited to: theft, fire, damage of any kind, mysterious disappearance, etc. TRC does not maintain insurance covering VENDOR'S property and that VENDOR has the sole responsibility to obtain insurance to cover any losses or property damage.
6. All VENDORS must have \$1,000,000 liability insurance coverage with TRC listed as additional insured. Please include a copy with your application or have your agent send one to the TRC office by AUGUST 3, 2022.
7. VERY IMPORTANT: **ALL FEES MUST BE PAID IN FULL BY AUGUST 3, 2022**. (No Exceptions!)
8. If not paid in full, the TRC may consider the space vacant and shall have the right to resell the space. There will be no refunds.
9. All VENDORS must be set up and open for business by **5 pm, Wednesday, August 24 and vacated after the last class on Sunday September 4**. All booths must be properly manned during show hours.
10. All vendors must provide their Oklahoma Sales Tax permit with this application. If you do not provide this information, state law requires you to remit your sales tax and tourism levy to the Oklahoma Tax Commission within 15 days following the event (check payable to Oklahoma Tax Commission)

SHIPPING/RECEIVING

Please address your shipping label as follows:

Your Name & Phone Number

Tulsa Reining Classic

4000 East 15th Street

Tulsa, OK 74112

(918) 744-1113, ext. 2151

A \$5 per box shipping fee will be assessed.

Please complete all the information. If you complete the form by hand, please write legibly.

Business _____

Contact/Representative _____

Office Phone _____ Cell Phone _____

Address _____

Email - Website _____

Ok Sales Tax Permit # _____

Products Sold in Booth (All products must be listed) _____

Space Fee for XoChic Ford Truck Arena – upper concourse only (circle or check one)

_____ \$450 per 10 X 10 _____ \$550 per 10 X 20 _____ \$650 per 10 x 30) _____ Space fee included in sponsorship.

Space Fee for Cilantro Mustang Arena (circle or check one)

_____ \$350 per 10 X 10 _____ \$450 per 10 X 20 _____ \$550 per 10 x 30) _____ Space fee included in sponsorship.

Trailer Fee (\$500 per trailer up to 40 feet; Add \$10 per additional foot)

of Trailers and Length of Each _____ (include tongue and any ramps)

Other Requested Material(ex – table, chairs) _____

Make checks payable to TRC. Make a copy of this form for your records. Please return to address the below address

Signature & Date

TULSA REINING CLASSIC

4605 Van Winkle, Amarillo, TX 79119

Contact Tamra Kyle at (903) 814-0506 or tulsareining@gmail.com